

**COMMUNITY ACTION PARTNERSHIP
HUNTSVILLE/MADISON & LIMESTONE COUNTIES INC.**

POSITION VACANCY

Date: August 12, 2021
JOB TITLE: Community Services Intake Worker **(Temporary)**
CLOSING DATE: Continuous
BEGINNING SALARY: \$843.17 (Bi-weekly) (Negotiable)

QUALIFICATION STATEMENT: THE APPLICANT MUST POSSESS:

Must have a High School Diploma or GED
The ability to effectively communicate with persons of diverse backgrounds without regard to race, creed, color, national origin, sex, age, religion, or non-disqualifying disabilities
Strong verbal, written, and interpersonal skills
Ability to meet deadlines, organize, manage and control high volume workflow
Must be computer literate
Must possess a valid Driver's License

A complete Position Description may be picked up at the CAPHMLC office 3516 Stringfield Road, Huntsville, AL 35810 or website: www.caa-htsval.org or contact rgoodridge@caa-htsval.org

Applications and resumes may be emailed to rgoodridge@caa-htsval.org

APPLICATIONS ARE ACCEPTED ONLY. NO PHONE CALLS PLEASE.

"An Equal Opportunity Employer"